



Waterton Academy Trust
The Grove
Walton
Wakefield
WF2 6LD

Waterton Academy Trust

Children's Parliament Meeting Minutes

DATE: 23rd October 2025

TIME: 1:30pm-2:30pm

LOCATION: Centre for Excellence

Present

Parliament SLT:	Prime Minister: Scarlett-Olivia (CTA)	Deputy: Isaac (WRA)	Speaker: Scarlett (SCS)
Chair	Mr Dickinson, Waterton Academy Trust		
Attending:	Amy-Grace (MP) from Ackworth Mill Dam School Vera (MP) from Cherry Tree Academy Jax (MP) from Churchfield Primary School Ruby (MP) from Crofton Infants' School Dylan (MP) from King's Meadow Academy Aleksandra (MP) from Kings Oak Primary (virtual) Olivia (MP) from Lee Brigg Infant & Nursery Jaxon (MP) from Newstead Academy (virtual) Violet (MP) from Normanton Common Primary Academy Evie (MP) from Normanton Junior Academy Sophie (MP) from Sharlston Community School Georgie (MP) from South Kirkby Academy (virtual) William (MP) from Walton Primary Academy Chase (MP) from West End Academy Toby (MP) from Wrenthorpe Academy		
Special Guest:			
Clerk:	Bethany Martin		
Apologies:			

ITEM	ACTION
1. Welcome, Introductions and Apologies Mr Dickinson welcomes all attendees, in person and online, to the new 2025-2026 year of Children's Parliament. Mr Dickinson acknowledges that NA, SKA and KOP are attending online for the first meeting of the year but reiterates that virtual attendance will no longer be permitted going forward.	

ITEM	ACTION
Mr Dickinson thanks everyone for accepting the new meeting format of one MP per school and touches on how these changes will bring a positive impact to the meetings going forward.	
2. APPOINTMENT OF DEPUTY PRIME MINISTER AND PARLIAMENT SPEAKER	
Introductions from the Prime Minister, Deputy Prime Minister and Parliament Speaker were individually made. Mr Dickinson briefly explains to the panel members their roles and responsibilities as PM, DPM, PS. Mr Dickinson states that PM was promoted from last years' DPM as per previous formatting but clarifies that this is not how it will continue going forward.	
3. TERMS OF REFERENCE (INCLUDING CODE OF CONDUCT)	
Mr Dickinson introduces the new Children's Parliament Terms of Reference (ToR) document to the group and explains that this document outlines objectives and boundaries of the meetings, defines roles and responsibilities, establishes reporting structures and providing a basis for accountability. A Children's Parliament Code of Conduct that outlines the expected standards of behaviour for members is also included within the ToR document. The ToR is read out to the members to ensure that everyone understands what a TOR is and how they will adhere to meetings will go in the future. Members were informed that any requests for changes or amendments to sections or points should be made by raising their hand. VOTE: Staff members, including CEO, do not have the right to vote at a CP meeting ACTION: Clerk to remove the right for staff to take part in voting processes from S2.2 of ToR Scarlett-Olivia, Chase, and Violet expressed to the group that, in order to provide other children with the opportunity to participate in the Children's Parliament, Members of Parliament should be permitted to serve a term of one year only. VOTE: All Members of Parliament shall serve a term of one year and will be ineligible for re-election in future elections Mr Dickinson described each role of PM, DPM, PS and MP. The MP's role involves communicating key topics and updates from the Children's Parliament meetings to their school council, as well as representing and presenting the school council's ideas and feedback at future Parliament discussions. It is agreed that minutes, agenda, presentation will be shared prior to meeting.	Clerk

ITEM	ACTION
VOTE: Members agreed that all representatives may vote on non-school related ballots, while only one representative from each school may vote on school-specific ballots to ensure fairness. The leads proposed establishing a rule that representatives are not permitted to vote for their own school, to which the members agreed. To finish, Mr Dickinson asks members to share what they think their own code of conduct should consist of. Some ideas were: - Must behave - Hold school values and trust values - Try our best ACTION: Finalise Code of Conduct section of the ToR at the next Children's Parliament meeting ACTION: Sign off ToR document VOTE: All members agreed the ToR document is accurate and are happy to provisionally pass the document. ACTION: Get 'MP' pins to wear at meetings	MPs PM Clerk
4. INDUSTRY MONUMENT Mr Dickinson provided an overview of the history of mining and explained the purpose and function of a colliery wheel and plough, detailing how each was utilised within a mining pit. Autumn Initiative Parliament members are asked to create a design, before Christmas, for a colliery wheel and plough that will be restored and displayed on Walton site. ACTION: Create a design on colliery wheel and a plough	Panel, MPs
5. COMMISSIONING EVENTS FOR 25-26 The Parliament members were presented with a list of events that the Trust would commission if the votes permitted. The proposed events included Waterton Young Chef, Waterton's Got Talent, MATlympics and Waterton Sports Awards. Mr Dickinson clarified what each event was and how children can participate. William suggested introducing themes for upcoming events to align with the seasons in which they will be held. Evie further proposed creating specific themes for the talent show, such as a comedy themed. ACTION: Decide detail on themes for events	MPs

ITEM		ACTION
	Members were given voting slips to take back to their school council to vote for which events they would like the Trust to commission. ACTION: Ballot to be conducted in school and results back to clerk by next meeting.	CP Leads
6.	CHARITY OF THE YEAR 2025-26	
	Postponed until next meeting.	
7.	A.O.B	
	William asks possibility of reverting back to one hour lunch breaks rather than new forty-five minutes regulation. ACTION: Mr Dickinson to ask what the HT think at next HT Meeting Miss Chapman, NCPA lead, asks on behalf of students what the ruling is regarding toppings on jacket potatoes at lunch time as the children prefer two toppings rather than being limited to one. ACTION: Speak to Neil at Caterlink ACTION: Add Bean and Cheese Gate on next meeting agenda	MD MD Clerk
8.	DATE AND LOCATION OF NEXT MEETING	
	Children's Parliament meeting 2 will take place on Thursday 22 nd January 2026, location TBC.	
MEETING ENDED: 2:35pm		

Actions Table		
ACTON 1	Clerk to remove the right for staff to take part in voting processes from S2.2 of ToR by next meeting	Clerk
ACTON 2	Finalise Code of Conduct section of the ToR at the next Children's Parliament meeting	MPs
ACTON 3	Sign off ToR document at the next meeting	PM
ACTON 4	Get 'MP' pins to wear by next meeting	Clerk
ACTON 5	Create a design on colliery wheel and a plough by 12.12.25	Panel and MPs
ACTON 6	Decide detail on themes for events	Panel and MPs
ACTION 7	Ballot to be conducted in school and results back to clerk by next meeting.	CP Leads
ACTION 8	Mr Dickinson to ask what the HT think about new lunchtime timeframe at next HT Meeting	Mr Dickinson

ACTION 9	Speak to Neil at Caterlink regarding lunch toppings	Mr Dickinson
ACTION 10	Add Bean and Cheese Gate on next meeting agenda	Clerk

DRAFT